

## **AUDIT COMMITTEE**

**MONDAY 2 NOVEMBER 2009**  
**7.00 PM**

**Bourges/Viersen Room - Town Hall**

***THERE WILL BE A TRAINING SESSION FOR ALL AUDIT COMMITTEE MEMBERS PRIOR TO THE FORMAL MEETING. THIS WILL COMMENCE AT 18.30 AND WILL COVER INTERNATIONAL FINANCIAL REPORTING STANDARDS.***

***THE CHAIRMAN WILL ASSUME THAT MEMBERS HAVE READ THEIR PAPERS PRIOR TO THE MEETING TO AVOID ANY UNNECESSARY INTRODUCTIONS TO REPORTS. IF ANY QUESTIONS ARE APPARENT FROM THE REPORTS THEY SHOULD BE PASSED TO THE REPORT AUTHOR PRIOR TO THE MEETING***

### **AGENDA**

	<b>Page No</b>
<b>1. Apologies for Absence</b>	
<b>2. Declarations of Interest and Whipping Declarations</b>	
<b>3. Minutes of the Meeting held on 7 September 2009</b>	<b>1 - 4</b>
<b>4. Minutes of the Meeting held on 28 September 2009</b>	<b>5 - 8</b>
<b>5. External Audit 2008 / 2009 - Interim Audit Report to Management</b>	<b>9 - 28</b>
To receive the annual report to management from External Audit.	
<b>6. Use of Resources Scores</b>	<b>29 - 46</b>
To receive the use of resources assessment report from External Audit.	
<b>7. Strategic Governance Board</b>	<b>47 - 50</b>
To receive proposals for the creation of a Strategic Governance Board to assist in the coordination and embedding of effective governance across the Council.	
<b>8. Assurance Framework / Annual Governance Statement - 6 Month Refresh</b>	<b>51 - 142</b>
To receive a progress report on the actions taken to address governance issues identified in the Annual Governance Statement together with other assurance requirements.	
<b>9. Internal Audit - Quarterly Report 2009 / 2010 (to 30 September 2009)</b>	<b>143 - 180</b>

To receive an overview of the work undertaken by Internal Audit up to 30 September 2009.

**10. Feedback and Update Report 181 - 184**

To receive a standard feedback report on issues and actions requests made at past meetings of the Committee.

**11. Audit Committee Work Programme 2009 / 2010 (Including Training Needs) 185 - 188**

To agree the current work programme and propose any future training needs.



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Gemma George on 01733 452268 as soon as possible.

**Emergency Evacuation Procedure – Outside Normal Office Hours**

*In the event of the fire alarm sounding you should vacate the building by way of the nearest escape route and go directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation; however in the unlikely event the Beadle is unavailable this responsibility will be assumed by the Committee Chairman.*

**Committee Members:**

Councillors: M Dalton (Chairman), N North (Vice-Chairman), L Gilbert, P Kreling, B Rush, Z Hussain and S Goldspink

Substitutes: Councillors: M Collins, N Khan and G Murphy

Further information about this meeting can be obtained from Gemma George on telephone 01733 452268 or by email – [gemma.george@peterborough.gov.uk](mailto:gemma.george@peterborough.gov.uk)